

# DEMAREST BOARD OF EDUCATION

## MINUTES – COW/REGULAR MEETING

*December 19, 2011*

### I. OPENING

A. The meeting was called to order at 7:30 p.m.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing three newspapers: The Record, The Press Journal and The Suburbanite.

C. President Holzberg led the flag salute.

D. Roll Call: Galtieri, Geisenheimer, Geller, Majeski, Molina, Woods and Holzberg were all present.

E. It was moved by Woods, seconded by Galtieri and approved by unanimous voice vote to accept the minutes of the Regular Meeting from November 15, 2011

F. There was a review of correspondence.

### II. BOARD PRESIDENT'S REPORT

President Holzberg extended her wishes for everyone to have a happy holiday and healthy new year.

### III. SUPERINTENDENT'S REPORT

Mr. Fox informed the board that our scheduled QSAC review will be April 30, 2012. He spoke about S3148 concerning changes to the school elections and updated the board on changes to student testing. The state is proposing the Park Test, which will be given four times per year, using a laptop. The district testing presentation will be in January.

Mr. Kirkby reviewed activities for County Road and Luther Lee Emerson Schools. Both winter concerts were well attended. Some songs incorporated Spanish translations of the lyrics and the art department provided scenery for both shows. The Luther Lee Emerson chorus performed at the Bergen Town Center Mall. On December 13<sup>th</sup>, Mrs. Konight hosted the reading of the Polar Express. A whopping crowd of 300 attended. Students donated almost 1000 pounds of food to the Office of Concern in Englewood for the Thanksgiving holiday. Second graders wrote letters to troops and Mrs. Guirguis held the annual ESL Breakfast for grades kindergarten through eighth. Mr. Kirkby wished everyone a happy and healthy holiday.

Mr. Lombardy wished everyone a happy holiday. The KARE Club spearheaded several holiday initiatives, which included a toy drive, bake sales, a jeans drive, a visit to a local senior citizen home and participation in the Goodie Bags for Troops program. The winter concerts were held on December 7<sup>th</sup> with great performances from the chorus, rock bands and band ensembles. The sixth graders traveled to Luther Lee Emerson for the middle school math share. They shared short books and songs with the third and fourth grades.

### Annual Audit Report

Mr. Chilson reviewed the Comprehensive Annual Financial Report and the Auditors' Management Report on Findings, as prepared by Nisivoccia, LLP. Mr. Chilson reviewed the two audit recommendations and how they were corrected. Mr. Chilson also reviewed the fiscal condition of the district and the use of the excess surplus to be utilized for tax relief in the next budget.

IV. REVIEW OF AGENDA

- A. Board members review the items.
- B. It was move by Geisenheimer, seconded by Woods and approved by unanimous voice vote to open the meeting to public discussion limited to agenda items.
- C. There was no public discussion this evening.
- D. It was moved by Majeski, seconded by Molina and approved by unanimous voice vote to close the meeting to public discussion.

V. ACTIONS

A. Instruction – Staffing

1. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to award non-tenure contracts to the following teachers for the 2011/2012 school year in accordance with their step and level on the Teachers' Salary Guide, as recommended by the Chief School Administrator:

TEACHER	SERVICE YEAR	LEVEL	STEP
Colleen Appelblatt	1	BA	Step 1
Suzanne Calegari	3	MA	Step 7
Joaquim Casimiro	2	BA	Step 9
Dana Cherna	3	MA	Step 5
Corinne Conti	2	BA	Step 4
Maria Garcia	1	BA	Step 5
Krista Grinkin	1	MA	Step 6
Olga Johnson (.5)	3	BA+16	Step 5
Amanda Morris	3	MA	Step 5
Carl Quillen	2	MA+16	Step 15
Dana Rossi	2	MA	Step 5
Kimberly Steimke (.6)	1	MA	Step 1
Jennifer Straub	1	BA	Step 3
Michelle Terzini-Hollar (1.1)	3	MA+60	Step 9
Stefanie Zitelli	2	BA	Step 4

2. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to award a tenure contract to Walter Gonzales, BA+16, Step 5, Physical Education Teacher, beginning March 1, 2012, as recommended by the Chief School Administrator.

3. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to approve the request of Michelle Greenberg, Grade 5 Language Arts Teacher, for a paid maternity leave of absence from February 6, 2012 through March 23, 2012, and an unpaid leave of absence (NJFLMA/FMLA and Child Rearing Leave) from March 26, 2012 through November 23, 2012, as recommended by the Chief School Administrator.

4. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to approve the provisional employment of the following substitute teachers for the 2011/2012 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98):

Stephanie Ceccon	Matthew McGrath
Elizabeth Paccione	Natasha Videgain

5. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to approve the following Teacher Guide Movements for the 2011/2012 school year, effective September 1, 2011 as recommended Chief School Administrator:

<u>Teacher</u>	<u>From</u>	<u>To</u>
Kristen Erol	BA Step 12	MA Step 12
Olga Johnson	BA Step 5	BA+16 Step 5
Toby Sorge	BA+16 Step 7	MA Step 7
Kelly Stevens	MA Step 12	MA+16 Step 12
Joanne Werner	BA Step 9	BA+16 Step 9

V. ACTIONS (Continued)A. Instruction – Staffing (Continued)

6. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to award tenure contracts to the following teachers for the 2011/2012 school year, in accordance with their level and step on the Teachers' Salary Guide, as recommended by the Chief School Administrator:

<u>TEACHER</u>	<u>LEVEL</u>	<u>STEP</u>
Theresa Altman	BA	Step 9
Janice Boettner	BA	Step 17
Loretta Borghi	MA	Step 11
Patricia Buonocore	BA+32	Step 17
Isabelle Cavalli	MA	Step 14
Lori Cohen	MA	Step 8
Maureen Desmond	MA	Step 15
Bridget DiMartini	MA	Step 7
Sharon Dippolito	MA	Step 10
Shauna DiUbaldo	MA	Step 6
Deborah Duby	MA	Step 17
Regina Eftychiou	MA+60	Step 17
Jane Ench	MA+60	Step 17
Kristen Erol	MA	Step 12
Allison Feifer	MA+45	Step 8
Melanie Fielder	MA+60	Step 17
Kathleen Frazer	MA	Step 17
Janna Geller	MA+45	Step 14
Anthony Giaconia	BA+32	Step 10
Michelle Greenberg	MA	Step 11
Janet Guirguis	BA+16	Step 7
Arlene Hagendorf	MA+60	Step 17
Denise Karrenberg	BA	Step 11
Elaine Kass (.4)	MA	Step 17
Kristin Konight	BA+16	Step 17
Christina Korines	BA	Step 6
Sunny Lew	BA+32	Step 13
Lauren Licamelli	MA+16	Step 16
Gina Long	MA+16	Step 15
Ossi Mach	MA	Step 16
Karleen McDermott	MA	Step 11
Allison Moore (.625)	BA	Step 6
Chris Nerkizian	MA	Step 6
Dixie Nolan	BA	Step 11
Susan O'Brien	MA+60	Step 17
Cynthia Paspalas	BA	Step 9
Geraldine Petersen	MA+45	Step 17
Jennifer Plunkett	MA	Step 16
Jonathon Regan	BA	Step 8
Ellen Ricciutti	MA+60	Step 17
Jennifer Rilli	MA	Step 9
Leah Rinaldi	MA	Step 8
Sherri Rinckhoff (.6)	MA	Step 11
Julie Roessler	MA	Step 8
Adrienne Ross	MA	Step 17
Amanda Shore	MA	Step 8
Gloria Sims	BA	Step 17
Toby Sorge	MA	Step 7
Kelly Stevens	MA+16	Step 12
Douglas Stokes	MA	Step 9
Sara Stokes	MA	Step 9
Mary Tierney	MA	Step 15
Barbara Weingarden	MA+16	Step 9
Joanne Werner	BA+16	Step 9
Theresa Wiseman	MA	Step 17
John Zemba	BA	Step 17
Victoria Zimmerman	BA	Step 16

V. ACTIONS (Continued)**B. Instruction – Pupils/Programs**

1. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the following changes to the 2011/2012 Boys basketball schedule, as recommended by the Chief School Administrator:

<u>From:</u>	<u>To:</u>	<u>Opponent</u>	<u>Home/Away</u>
Wednesday 12/07/11	Thursday 12/8/11	Norwood	Away
Monday 12/12/11	Tuesday 12/13/11	Old Tappan	Away
Wednesday 1/25/12	Thursday 1/19/12	Northvale	Away

2. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to accept notification of 2011/2012 NCLB – Title III funds in the amount of \$14,029, and appropriate the funds to the 2011/2012 school year budget, as recommended by the Chief School Administrator.

3. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve Rachel Aden, Demarest resident and Fairleigh Dickenson University student, to complete a 10 day observation practicum between January 9 and 27, 2012 at County Road School, as recommended by the Chief School Administrator.

4. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve two (2) Regular Year Tuition contracts for Valley Program OLV Pre-K Special Classes with Northern Valley Regional High School District for Student ID # 260003 beginning November 1, 2011 at a prorated cost of \$50,635.60 and for Student ID # 240057 beginning October 18, 2011 at a prorated cost of \$53,800.30, for the remainder of the 2011/2012 school year, as recommended by the Child Study Team.

5. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Regular Year Tuition contract for the TIP Program with Northern Valley Regional High School District for Student ID # 220001 beginning November 7, 2011 at a prorated cost of \$29,347.80 for the remainder of the 2011/2012 school year, as recommended by the Child Study Team.

6. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the 8<sup>th</sup> grade Class Trip to Washington, D.C. on May 30, 2012 to June 1, 2012, as recommended by the Chief School Administrator.

**C. Support Services – Staffing**

1. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to accept the resignation of Gabriela Torres as Instructional Aide at Demarest Middle School, effective December 21, 2011, as recommended by the Chief School Administrator.

2. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the employment of Natasha Videgain as an Instructional Aide, Step 1, Grade 8 for student ID #'s 182050, 182057, 182049, 182053, 182060 at Demarest Middle School for the 2011/2012 school year, effective December 20, 2011, as recommended by the Chief School Administrator.

**D. Support Services – Board of Education**

1. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to approve second payment, in the amount of \$48,055.75, to Arch-Concept Construction, Inc. for the Demarest Middle School roof project, as reviewed by LAN Associates, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)D. Support Services – Board of Education (Continued)

2. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to approve the second reading and adoption of Policy/Regulation 5131.10 (Date Violence), as recommended by the Chief School Administrator.

3. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to approve the following resolution, as recommended by the Chief School Administrator:

**RESOLUTION**

**WHEREAS**, the Demarest Board of Education is concerned that adherence to the Harassment, Intimidation, and Bullying (HIB) Law creates a significant drain on the human and financial resources of the District; and

**WHEREAS**, the Demarest Board of Education believes that this law is an unfunded mandate; and

**WHEREAS**, the Demarest Board of Education seeks to have this law set aside because it is an unfunded mandate; therefore

- A. Declaring that section 14 of P.L. 2010 ch.122 amending section 5 of P.L. 2002 Ch.8 (N.J.S.A. 18A:37-17) which statute requires schools and school districts annually to establish, implement, document and assess bullying prevention programs or approaches and other initiatives involving school staff, students, administrators, volunteers, parents, law enforcement and community members so as to create school-wide conditions to prevent and address harassment, intimidation and bullying is an unfunded mandate in violation of N.J. Const. Art. VIII, §2, ¶5 and N.J.S.A. 52:13H-2 and shall cease to be mandatory in effect and shall expire.
- B. Declaring that section 17 of P.L. 2010 Ch. 122 which is codified at N.J.S.A. 18A:27-20 which statute requires local school districts to create and staff new work titles of anti-bullying specialist and anti-bullying coordinator and to train those individuals is an unfunded mandate in violation of N.J. Const. Art. VIII, §2, ¶5 and N.J.S.A 52:13H-2 and shall cease to be mandatory in effect and shall expire.
- C. Declaring that section 18 of P.L. 2010 Ch. 122 which is codified at N.J.S.A. 18A:37-21 which statute requires each school district to establish a school safety team in each school is an unfunded mandate in violation of N.J. Const. Art VIII, §2, ¶5 and N.J.S.A. 52:13H-2 and shall cease to be mandatory in effect and shall expire to the extent that any compulsory appointment to the team requires payment of compensation for such service.
- D. Declaring that section 12 of P.L. 2010 Ch. 122 amending Section 3 of P.L. 2002, c.83 (C.18A:37-15) which statute provides in subsection 3(b)(7) that a district's policies must make provision for "the range of ways in which a school will respond once an incident of harassment, intimidation or bullying is identified, which shall be defined by the principal in conjunction with the school anti-bullying specialist, but shall include an appropriate combination of counseling, support services, intervention services, and other programs, as defined by the commissioner" thereby requiring the district to provide services, all of which are not funded by the State and therefore will require local funds is an unfunded mandate in violation of N.J. Const. Art VIII, §2, ¶5 and N.J.S.A. 52:13H-2 and shall cease to be mandatory in effect and shall expire.

Upon passage of this resolution, the Board Secretary is ordered to forward it to Governor Chris Christie, Lieutenant Governor Kim Guadagno, Senator Kevin J. O'Toole, Assemblyman Scott T. Rumana, Assemblyman David C. Russo, Acting Commissioner of Education Chris Cerf, the Bergen County Association of School Business Officials, the New Jersey Association of School Administrators, the New Jersey Association of School Business Administrators, the Bergen County School Boards Association, the New Jersey School Boards Association, the Garden State Coalition of Schools, and the Unfunded Mandate Commission.

V. ACTIONS (Continued)**D. Support Services – Board of Education (Continued)**

4. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to approve the following resolution seeking amendment to Senate Bill 2925, as recommended by the Chief School Administrator:

**RESOLUTION****Seeking Amendment to Senate Bill 2925 (Ruiz)/Assembly Bill 4132 (Coutinho/Singleton)  
To Retain Local School Board and Superintendent Authority over Personnel Decisions**

**WHEREAS**, under current law and practice, school district hiring decisions are made upon the recommendation of the chief school administrator to the local board of education; and

**WHEREAS**, hiring procedures leading up to the chief school administrator's recommendation should always consider the perspective of the school principal; and

**WHEREAS**, District-level factors, including the allocation of resources, programming considerations and educational goals, should take precedent when hiring and placing instructional staff; and

**WHEREAS**, proposed legislation to provide long-overdue reform of the state's tenure process and seniority system also includes provisions that would significantly diminish the involvement of the superintendent and local school board in personnel matters; and

**WHEREAS**, in particular, the Teacher Effectiveness and Accountability for the Children of New Jersey (TEACHNJ) Act, Senate Bill 2925/Assembly Bill 4132, would give sole authority to appoint or remove instructional staff to the principal, in consultation with a "school improvement panel," consisting of the principal, an assistant principal and an instructional staff member nominated by the principal and approved by the staff; and

**WHEREAS**, The TEACHNJ Act would completely remove the local board of education and the district superintendent from future personnel decisions; and

**WHEREAS**, in New Jersey, the community selects a school board, which has a fiduciary relationship with taxpayers and which sets education policy goals; and

**WHEREAS**, the community vests in the board of education the authority to approve or reject personnel recommendations made by the superintendent; and

**WHEREAS**, in making his or her personnel recommendations to the local board of education, the superintendent normally seeks the input of district and building-level administrators, including school principals; and

**WHEREAS**, the current hiring and staffing process has worked successfully in school districts throughout the state, as evidenced by New Jersey students' performance on nationwide measures of achievement, such as the National Assessment of Education Progress.

**NOW, THEREFORE, BE IT RESOLVED**, that the Demarest Board of Education urges the Legislature to amend Senate Bill 2925 and Assembly Bill 4132 to ensure that personnel hiring and placement decisions remain under the authority of the district superintendent, with the approval of the local board of education, the community's elected or appointed representatives; and

**BE IT FURTHER RESOLVED**, that this resolution be delivered to Governor Chis Christie; State Senate President Stephen M. Sweeney; Senator Teresa M. Ruiz, chair, and all members of the Senate Education Committee; Senator Cardinale; Assembly Speaker Sheila Y. Oliver; Assemblyman Patrick Diegnan, chair, and all members of the Assembly Education Committee; Assemblyman Albert Coutinho; Assemblyman Troy Singleton and the 39<sup>th</sup> Legislative District's representatives in the state Senate and General Assembly; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be sent to the New Jersey School Boards Association and the Bergen County School Boards Association.

5. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to approve the attendance of Michael Fox, Superintendent, at the NJASA Techspo Conference on January 26-27, 2012 at Bally's Park Place, Atlantic City, NJ at a cost of \$369 for registration and \$99 for lodging, with statutory mileage reimbursement, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)D. Support Services – Board of Education (Continued)

6. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to approve the attendance of Dana Cherna, School Librarian, at the NJAGC "Launching Gifted Education into the 21<sup>st</sup> Century" Workshop held on March 9, 2012 at the Crowne Plaza in Somerset, NJ at a cost of \$149, with statutory mileage reimbursement, as recommended by the Chief School Administrator.

7. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to approve the attendance of Michelle Terzini-Hollar, School Psychologist, at the "Hot Topics in NJ Special Education" Workshop held on January 12, 2012 in Weehawken, NJ, with statutory mileage reimbursement, as recommended by the Chief School Administrator.

8. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote, with President Holzberg abstaining, to approve Diane Holzberg, Board President, to attend the 39<sup>th</sup> Annual Federal Relations Network (FRN) Conference on February 5-7, 2012 in Washington, D.C. with reimbursement for registration, lodging, meals and travel at the statutory rate as per board policy, as recommended by the Chief School Administrator.

9. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to amend the Board of Education meeting date for the Committee of the Whole Meeting to Tuesday February 14, 2012, originally scheduled for Tuesday, February 21, 2012, as recommended by Chief School Administrator.

10. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to authorize notification to the Executive County Superintendent and the New Jersey Department of Education for a waiver, as required, that the Demarest School District will not participate in the Special Education Medicaid Initiative/Medicaid Administrative Claiming Program, as we have no Special Education/Classified students receiving Free or Reduced Lunches, as recommended by the Chief School Administrator.

11. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to approve the request of the Parent Teacher Organization to use the All-Purpose Room, Media Room, Art room and gymnasium at Luther Lee Emerson School for International Day on Friday March 16, 2012 from 3:00 p.m. to 7:00 p.m., Saturday and Sunday, March 17-18 from 9:00 a.m. to 5:00 p.m., and Monday March 19 from 8:00 a.m. to 4:00 p.m., as recommended by the Chief School Administrator.

12. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to approve the request of the Vikings F.C., Inc. to use the All-Purpose Room at County Road School for soccer on Tuesdays and Wednesdays from 6:30 p.m. to 8:00 p.m. and Thursdays from 6:00 p.m. to 9:00 p.m. beginning January 3, 2012 through March 31, 2012 at a rate of \$35 per hour, as recommended by the Chief School Administrator.

13. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to approve the contract between the Demarest Education Association and the Demarest Board of Education for the 2011-2012, 2012-2013, and 2013-2014 school years, retroactive to September 1, 2011, as recommended by the Chief School Administrator.

14. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to submit the 2011-2012 NJ QSAC Statement of Assurance and District Performance Review to the Bergen County Executive County Superintendent, as recommended by the Chief School Administrator.

15. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to approve and adopt the following amended Policy, Regulation and By-Law, as recommended by the Chief School Administrator:

V. ACTIONS (Continued)D. Support Services – Board of Education (Continued)

16. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to approve the following resolution authorizing a Flexible Spending Account, as recommended by the Chief School Administrator:

**RESOLUTION**

## Establishing a Flexible Spending Account

**WHEREAS**, New Jersey P.L. 2011, Chapter 78 requires public entities to establish a Section 125 Flexible Spending Account (FSA) to be available to employees of the public entity; and

**WHEREAS**, the Board of Education wishes to comply with the provisions of Chapter 78 and establish a Flexible Spending Account.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education approve the implementation of a Section 125 Flexible Spending Account pursuant to the requirements of P.L. 2011, Chapter 78, effective January 1, 2012, or as soon as reasonably possible, as recommended by the Chief School Administrator.

E. Support Services –Fiscal Management

1. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to accept the 2010-2011 Comprehensive Annual Finance Report (CAFR) and the Auditors Management Report on Administrative Findings as prepared by Nisivoccia, LLP, as recommended by the Chief School Administrator.

2. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to direct the School Business Administrator/Board Secretary assure that B6T applications be maintained for all Aid-in-Lieu and Transported Non-Public students, as recommended by the Chief School Administrator.

3. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to direct the School Business Administrator/Board Secretary assure that students no longer enrolled in the district be removed from the DRTRS report, as recommended by the Chief School Administrator.

4. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to confirm the November 16<sup>th</sup> – 30<sup>th</sup>, 2011 payroll in the amount of \$309,478.24

5. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to confirm the December 1<sup>st</sup> – 15<sup>th</sup>, 2011 payroll in the amount of \$345,324.66

6. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to approve the November 2011 bills in the amount of \$656,277.10

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$656,277.10

Each board member does hereby abstain as to his/her own payment for reimbursement of fingerprinting fees and/or reimbursement of expenses of the NJSBA conference. The individual board member's vote herein shall constitute a vote as to payment of all other bills.

7. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of November 30<sup>th</sup>, 2011, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.



V. ACTIONS (Continued)

E. Support Services –Fiscal Management (Continued)

8. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of November 30<sup>th</sup>, 2011, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

9. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to acknowledge receipt of October 31<sup>st</sup>, 2011 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

10. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to confirm the following transfers for November:

<u>From:</u>	<u>Account No.</u>	<u>Amount</u>
11-000-270-511-0-0000-29	Transportation	\$ <u>18,000</u>
<u>To:</u>	<u>Account No.</u>	<u>Amount</u>
11-000-230-334-0-0000-25	Board of Education	\$ 4,000
11-000-230-530-0-0000-25	Board of Education	2,000
11-000-230-610-0-6190-26	Executive Admin	1,000
11-000-251-610-0-6190-27	Fiscal Services	1,000
11-000-261-420-3-0000-28	Operations	<u>10,000</u>
		\$ 18,000

F. Other

1. It was moved by Galtieri, seconded by Majeski and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, January 10, 2012 at 7:00 p.m. to discuss personnel, negotiations and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

2. It was moved by Galtieri, seconded by Majeski and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, January 17, 2012 at 7:00 p.m. to discuss personnel, negotiations and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

VI. REPORTS

Vice President Majeski reported on the Bergen County School Boards presentation to Diane Holzberg for the New Jersey School Board Member of the Year, attended by all administration and several members.

VII. PUBLIC DISCUSSION

- A. It was moved by Majeski, seconded by Galtieri and approved by unanimous voice vote to open the meeting to public discussion.

There was no public discussion this evening.

- B. It was moved by Majeski, seconded by Galtieri and approved by unanimous voice vote to close the meeting to public discussion.

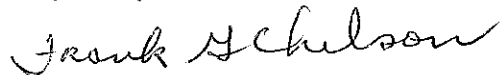
VIII EXECUTIVE SESSION (IF NEEDED)

There was no need to reenter the executive session.

IX. ADJOURNMENT

- A. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to adjourn at 8:11 p.m.

Respectfully submitted,



Frank G. Chilson  
School Business Administrator/Board Secretary